

APPLICANT FINGERPRINT TRANSMISSION FEE COLLECTION AGREEMENT

BETWEEN
MICHIGAN STATE POLICE
AND

THIS AGREEMENT is in reference to the utilization of live scan devices for the purpose of submitting applicant fingerprints to the Michigan State Police for processing.

THE PARTIES of this agreement are the Michigan State Police (herein referred to as MSP), and the agency named above (subsequently referred to as the LIVE SCAN AGENCY).

THE LIVE SCAN AGENCY agrees to reimburse MSP for fees associated with the processing of fingerprints via Live Scan per the attached fee schedule. MSP reserves the right to change fees upon notice to the LIVE SCAN AGENCY. Each LIVE SCAN AGENCY will be assigned an agency code, which MSP will use for identification purposes for that particular LIVE SCAN AGENCY.

MSP will generate an invoice on a monthly basis for the agreed fees due from the LIVE SCAN AGENCY.

THE LIVE SCAN AGENCY will submit payment, via check or money order **only**, within 60 days of receipt of the invoice for payment directly to MSP. MSP reserves the right to cancel service if the LIVE SCAN AGENCY is delinquent.

1. All checks or money orders payable to the State of Michigan.
2. Submit payments to:

Michigan State Police
Criminal Justice Information Center
7150 Harris Drive A-1
Lansing, MI 48913

This agreement is for an indefinite period unless modified or cancelled in writing with 30 days notice by MSP or the LIVE SCAN AGENCY.

Disclaimer: Any and all errors that result in dual fingerprinting (duplicate transmission to MSP) or fingerprints processed with incorrect fingerprint codes/reasons are the responsibility of the LIVE SCAN AGENCY.

For the Live Scan Agency (Head of Agency):

Signature _____

Date _____

Typed Name _____

Title _____

For the Department of State Police:

Signature _____

Date _____

Typed Name _____

Title _____

AUTHORITY: PA 307 of 1988
COMPLIANCE: VOLUNTARY, however,
failure to complete agreement will result in
denial of request.